Website Development Project Agreement

# 1. Introduction

This Website Development Agreement (the “Agreement”) is entered into by and between Spartan Lead (the “Service Provider”) and the undersigned client (the “Client”) for the provision of website design and development services.

# 2. Scope of Services

Spartan Lead agrees to provide the following services:  
- Custom website design and development  
- Mobile responsiveness  
- SEO-friendly structure  
- Google Business Profile integration  
- Lead capture forms and CTAs  
- Basic on-page SEO  
- Admin dashboard and CMS training

# 3. Project Timeline

The estimated project duration is 1–3 weeks, depending on the complexity and timely delivery of content by the Client.

# 4. Payment Terms

Total Project Fee: $\_\_\_\_\_\_\_\_\_\_  
Deposit: 50% upfront before project commencement  
Remaining Balance: 50% upon project completion and approval  
Payment is due within 5 business days of invoice issuance.

# 5. Client Responsibilities

The Client agrees to:  
- Provide all required content, images, and access credentials in a timely manner  
- Respond to questions and feedback within 2 business days  
- Review and approve deliverables promptly

# 6. Revisions

This agreement includes up to two rounds of revisions. Additional changes outside the scope may be billed at $\_\_\_\_/hour.

# 7. Termination

Either party may terminate the agreement with a 5-day written notice. In such case, the Client agrees to pay for all work completed to date.

# 8. Ownership & Rights

Upon final payment, the Client will own the rights to the final website. Spartan Lead retains the right to display work in portfolios or promotional material.

# 9. Confidentiality

Both parties agree to maintain confidentiality regarding sensitive business information disclosed during this project.

# 10. Agreement & Signatures

Client Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Spartan Lead Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_